

## SWMS Review Checklist

<b>Project Name</b>			
<b>Business Name</b>			
<b>Task Description</b>			
<b>Job No</b>		<b>SWMS No</b>	

Does the documentation comply with the following:	Y / N	Actions / Comment	Close Out
High risk construction works are identified			
Hazards and associated risks are specified			
Control measures to be implemented are described			
Implementation, monitoring and review of control measures are described			
No statements that require a decision to be made by supervisors or workers			
Take into account the WHS management plan prepared by the principal contractor (where applicable)			
Provides a space for workers names			
Provision for SWMS Sign Off			
Silica is assessed and reasonably controlled			

Example:

- Hazards: working on a roof
- Associated risks: a fall from the roof
- Control measures to be implemented: roof rails
- Implementation, monitoring and review of control measures:
  - who will arrange for the install of the roof rails
  - who will check the roof rails are installed correctly
  - intermittent checking of the rails
  - review of work required for any additional controls

Management Review			
<b>Name</b>		<b>Signature</b>	
<b>Position</b>	Operations/Managing Director		
<b>Date</b>			
<b>Comments:</b>			
<b>Approved</b>	<b>Yes</b> <input type="checkbox"/>		<b>No</b> <input type="checkbox"/>